



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

October 24, 2016

Ms. Regina Villa
Regina Villa Associates, Inc.
51 Franklin Street, Suite 400
Boston, MA 02110

Dear Ms. Richter,

The Office of Federal Compliance has reviewed the information submitted by your company for renewal as a Disadvantaged Business Enterprise (DBE). I am pleased to inform you that your firm continues to comply with the ownership, control and eligibility requirements established in accordance with 49 CFR Part 26 of the United States Department of Transportation and the New Hampshire Department of Transportation for certification as a DBE.

Your company's **DBE certification has been renewed and is valid until November 30, 2017**. Your company continues to be assigned NAICS code(s) #541910 and 541922, with a certified business description of: Public Relations, Participation, Marketing, Graphic Design, Event Management, Video Production, Photography, Survey Research and Training.

Pursuant to 49 CFR Part 26.83(i), You must inform this office in writing of any change in circumstances affecting your ability to meet size, disadvantaged status, ownership or control requirements, or any material change of the information provided in your application. Please submit a notarized affidavit describing the change, with supporting documentation, within thirty days of the occurrence of the change. Failure to make timely notification of the change may result in the loss of your firm's certification.

As a DBE your company will be included in the State's Unified DBE Directory, which is incorporated in all Federal-aid construction contract proposals advertised by the New Hampshire Department of Transportation. It is searchable by name and scope of work, and may be viewed and/or downloaded on our website at www.nh.gov/dot. This certification is not necessarily accepted by other states or agencies and does not validate the capability or capacity of your firm to perform work in the area(s) for which you have been certified.

Thank you for your interest in the DBE Program and I look forward to your continued participation. If the Office of Federal Compliance can be of further assistance, or if you have any questions about the program, please feel free to contact me at 603-271-6612.

Sincerely,

David R. Cloutier
Office of Federal Compliance
New Hampshire Department of Transportation